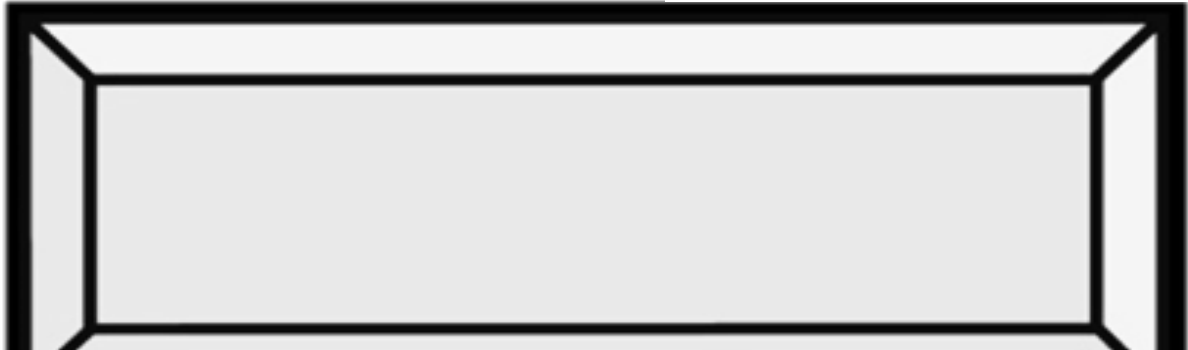


# JLG Training Associates, Inc.

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To register, please fax the attached enrollment form to: (706) 835-2303  
If you have any questions, please contact John Grimes at (706) 781-1282 or email at:  
[johngrimes@windstream.net](mailto:johngrimes@windstream.net)

Provo Police contact: Dept. Jeremy Jeske email [jbjeske@spokanecounty.org](mailto:jbjeske@spokanecounty.org)

<b>Cost:            \$299.00 per person</b>
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*Spokane County Sheriff's Office is pleased to host this 24-hour management-level combination course from JLG Training Associates. This course will give all in attendance the skills and tools needed to establish themselves as leaders in their agency. The topics to be covered are:*

- *Day 1: The Principles of Police Supervision*
- *Day 2: Oral Boards for Promotion*
- *Day 3: The Evaluation Process (AM) and Conflict Resolution (PM)*

*This course was specifically designed to meet one of the elective requirements for the Utah Mid-Management Certificate. Please don't miss this opportunity to receive this vital training specifically targeted for Law Enforcement Leaders!*

## **Day 1 – Tuesday April 1, 2014**

### **The Principles of Police Supervision**

Upon completion of this portion of the course, attendees will have acquired additional skills and knowledge to enhance their supervision style and achieve a broad perspective of the various tools needed to be an effective supervisor. A wide assortment of topics that are vital to supervisors will be covered, including stress management, work ethics, change, dealing with difficult employees, discipline, likes and dislikes of supervisors, and leadership styles. We will also discuss communication skills and attitude in dealing with our peers and managers.

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## **Day 2 – Wednesday April 2, 2014**

### **Oral Boards for Promotion**

This portion of the course will familiarize candidates with the different aspects of the Oral Boards, including possible questions and the evaluation process, and will provide some suggestions on preparation. You will have a better understanding of the assessment process and your role to enhance your chances of success. We will cover many possible questions and scenarios of all types to allow you to practice responses and to test how well you will react to the questions.

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## **Day 3 – Thursday April 3, 2014**

### **The Evaluation Process (AM) 4 hours**

This seminar will provide you with the skills needed to properly prepare for conducting subordinate evaluations, reviewing them with the employee, and possible legal issues pertaining to evaluations.

### **Conflict Resolution (PM) 4 hours**

Upon completion of this portion of the course, attendees will have acquired additional skills and knowledge necessary to allow better communication in conflict situations. This course is designed for supervisors and managers that need to establish themselves as effective communicators in situations where conflict may arise.

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**JLG Training Associates, Inc.**

*Specializing in Police Leadership Development Training*

For more details on JLG Training, please visit:

<http://jlgtraining.com>